Falcon Paymasters / Performer Time Report

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INSTRUCTIONS: Producer/Client completes Section A and signs at bottom for all projects. Producer also completes Section B *IF* the project is for union commercials. The performer ("Payee") must complete Section C and sign at bottom. Producer/Client must send completed time sheets to Falcon, via fax or mail, promptly after session. Thank you.

A. Bill To ("Client"): _____ ATTN: _____

PO#: _____ **Job#:** _____ **Project Title** _____ **Job City:** _____

For: Radio ☐ TV ☐ In-House Category I ☐ In-House Category II ☐ Internet ☐ Infomercial ☐ Other _____ **Signatory:** Falcon ☐ Other _____

B. Ad Agency _____ **Product & Sponsor** _____ **Studio** _____ **ISCI:** _____

Use: Wild ☐ Test ☐ Cable System ☐ Cable Network ☐ Dealer A ☐ Dealer B ☐ Program ☐ Spanish ☐ Internet ☐ New Media ☐ Simulcast ☐ Other: _____

Markets _____ **First Air Date**: _____ **Cycle:** 13 WKS ☐ Other: _____ **Track Cycle?** Yes ☐ No ☐

C: PERFORMER (PAYEE) MUST COMPLETE SECTION C AND SIGN AT BOTTOM.

First, MI, Last (legal name) _____ **Day Ph** (_____)_____ **E-mail:** _____

Home Address _____ **City** _____ **ST** _____ **Zip** _____ ✓ **if new address** ☐

Birth Date (required): _____ ✓ **if under 16** ☐ **SSN:** _____ (required even if F/S/O). **Enter IRS EIN** (If *independent contractor*): _____

Tax Status: Single ☐ Married ☐ Married, but withhold at single rate ☐ **Number of withholding allowances claimed**: _____ Exempt ☐

Player Type: On-Cam Principal/Day Player ☐ VO ☐ On-Cam Spokesperson ☐ Extra ☐ **Union:** _____ Non-Union: ☐ **If a union job, is it your first job with this union?** Yes ☐ No ☐

Talent Agency: _____ Booker: _____ PH: _____ Commission: _____%.

Job Day	**Job Date**	**Work Description** (Session, Travel, Audition, etc)	**Pay Rate** if scale enter "S"	**Start Time**	**Meal Period** FROM	TO	**8-Hr Finish Time**	**OT @ Time and ½** FROM	TO	**OT @ Double-time** FROM	TO

Comments / Reimbursements (Attach receipts):

Payee accepts employment from Bill To/Client contingent on the fulfillment of terms stated herein and swears under penalty of perjury that he/she is entitled to the tax allowances/status claimed and that he/she can legally accept work in the U.S. If the work is performed under union code, the Payee independently agrees to be bound by the applicable code regardless of the Payee's standing with the union. Payees claiming independent contractor or similar status swear that they meet all legal qualifications thereof and hereby indemnify and hold harmless Falcon, its affiliates and all other parties to the work from and against all claims, liabilities and costs arising from said payee's fraudulent claim of tax status. **The Client** in forwarding or causing the forwarding of this report to Falcon, regardless of completeness of report, beneficiary of the work or client's signatory status to any applicable union code: (1) Provides a guaranty to pay Falcon Paymasters the sums indicated herein, and such additional sums as required henceforth for Falcon service fees and timely compliance with civil authorities and union codes (if applicable to the work). (2) Agrees that the right to use the work is contingent on the timely payment to Falcon of these sums and adherence to the terms herein. (3) Accepts sole liability for consequences of failing to determine the need for and provide completed documents necessary to legally perfect Falcon or client obligations expressed or implied herein or by applicable jurisdictions. (4) Waives, except as proven by compliance hereto, all rights to presentment, protest, notice, demand or action on the part of payee, Falcon, Falcon affiliates or assignees, or to require arbitration or undertake suit or countersuit against Falcon, its assignees or affiliates with regard to any indebtedness or liability owed payee, Falcon, or other entities for use of the work. (5) Agrees that the Client's liability under terms herein is independent of any collective bargaining agreements or civil guarantees or obligations that may be in effect at the time the work was performed and is binding upon the Client his/its successors and assignees thereof. Notice of dissolution, demise, merger or acquisition shall not relieve the Client, assignees or successors from any current or continuing obligations arising under this Agreement. (6) Understands that he/it may be relieved of union obligations herein only by the execution of a valid assumption agreement. **Persons** signing this report on behalf of Client, warrant that they have advised Client of all terms and conditions herein and are authorized by Client to bind Bill To/Client to the terms and conditions herein.

PAYEE / GUARDIAN SIGNS HERE _____ **Date** _____ **BILLTO SIGNS HERE** _____ **Date** _____

COPIES: One to Falcon; One to Producer; One to Payee 9/7/10